

Attachment 2

COMMON NEW SOLAR HOMES PARTNERSHIP (NSHP) APPLICATION MISTAKES

NSHP – 1 Form

- Custom home applications do not fill in the permit dates under “2. Project Description” on the first page of the form.
- Payee information on the bottom of the second page of the form is not completed.

Building Permit

- Inspection cards are submitted with no job description listed or building permit issue date. New residential construction building permits preferred.

CF-1R-PV (EPBI Documentation)

- The contact person signs under “homeowner/builder” when the homeowner/builder is the required party to sign in that area.
- The document is submitted unsigned.
- The equipment used for the incentive calculation does not match the equipment listed on the equipment purchase agreement and installation contract.
- Climate zone does not match the climate zone on the CF-1R.
- The shading function is used incorrectly. Information on how to calculate shading properly can be found in Appendix 2 of the NSHP Guidebook.
- No address is listed in the address field.
- .her file does not match the CF-1R-PV printout. For a tutorial on submitting the correct .her file, go to the following website and click on “How to find the EMF file step-by-step guide” at: www.gosolarcalifornia.ca.gov/tools/nshpcalculator/download_calculator.php.

Equipment Purchase Agreement and Installation Contract

- Equipment is not listed.
- Contract/agreement is not signed by the homeowner/builder and the retailer/installer.
- The installer or the retailer is not registered with the Energy Commission. Installers and retailers can self-register on the Go Solar California website at: www.gosolarcalifornia.ca.gov/installers/installer.php.

CF-1R (Energy Efficiency Documentation)

- CEPE does not sign the document.
- The CF-1R is not modeled as a new single-family residence.